

The Wedding Policy for Tiki Island Chapel

Tiki Island Chapel is guided by the church's policy concerning the marriage service and weddings. Marriage is a gift God has given to all humankind for the well-being of the entire human family. Marriage is a civil contract between a woman and a man. For Christians, marriage is a covenant through which a man and woman are called to live out together before God, their lives of discipleship. In a service of Christian marriage, a lifelong commitment is made by a woman and a man to each other, publicly witnessed and acknowledged by the community of faith.

In preparation for the marriage service, the couple should plan on meeting with the minister to discuss the following topics and/or topics of like nature:

1. The legal requirements of the state.
2. The privileges and responsibilities of Christian marriage.
3. The nature and form of the marriage service.
4. The vows and commitments they will be asked to make.
5. The relationship of these commitments to their lives of discipleship.
6. The resources of the faith and the Christian community to assist them in fulfilling their marriage commitments.

This discussion is equally important in the case of a first marriage, a marriage after the death of a spouse, or a marriage following divorce. The request to be married should be made as soon as possible in order for the above-mentioned preparations to take place.

As a service of Christian worship, the marriage service is under the direction of the minister and the Chapel Coordinator. The minister of the church will ordinarily officiate at all weddings of Tiki Island Chapel. If so desired, another ordained pastor may perform the service. If you desire to use an outside minister, a copy of their ordination certificate must be provided with this agreement for approval. Fees payable to an outside minister are handled directly between you and that minister.

The marriage service will ordinarily follow the wedding service guidelines of the Church, but different elements may be added with the minister's approval, in accordance with the church's understanding of marriage services and the Minister's particular guidelines.

Celebration of the Lord's Supper at the service requires the approval of the minister and Chapel Liaison.

Music is under the supervision of the Chapel Coordinator of Tiki Island Chapel. Music selected should reflect elements of love, compassion, grace, and the faith of the church. This may include the classical/traditional music or some popular music.

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Care should be given regarding the furniture (i.e. pulpit, communion table, and baptismal font) as these are the symbols of the church, and the moving of any of them should be done in consultation with the Chapel Coordinator.

No decorations may be nailed, stapled or glued to any fixtures or walls of the church. Items may be taped to chairs but nothing is to be added to the walls. Nothing is to be hung from the ceilings, and no arches installed or built into the church. If major changes in the appearance of the sanctuary are required, then another facility should be considered.

Real flower petals may not be used down the aisle preceding the entrance of the bride, since they can be ground into the carpet.

Because of the danger of tripping and falling, no runner can be used down any of the aisles. Photographers and other wedding vendors should take care in the placement of all equipment cords, as these could cause tripping and injury.

Candles should be the dripless kind and paper should be placed under each for safety reasons. Candles and candelabra are not provided by the church.

Rice should not be thrown at the wedding since it is very slippery, and if eaten by local wildlife, it can cause sickness or even death. If sparklers are used, all debris from the sparklers must be cleaned up.

No smoking is allowed in the church buildings or on the church grounds.

No food or drink is allowed in the Sanctuary. Beer and wine are allowed in the Hall with the purchase *by the renter* of a one-day special event alcohol liability insurance policy. This policy costs between \$375 and \$500. Please see Chapel Coordinator for details of how to obtain this policy. No alcohol can be sold in the Hall. If alcohol is served in the Hall, police coverage is required. Unless the "Total Wedding Package" is selected, police coverage appointments and fees are handled directly between the renter and the Tiki Police Department and confirmed with the Chapel Coordinator. (Police coverage fee is \$30/hour, minimum 4 hours)

All tables, chairs, and other moved furniture must be returned to its original location and the kitchen left in its original order. Please take all leftover food and supplies. All trash is to be bagged and left downstairs, outside of the elevator entry doors. The facility must be vacated by 10:00 p.m.

Because of the size of our Sanctuary/Hall and the fire codes of the Tiki Island, weddings should not exceed 110 guests. The fellowship hall will accommodate no more than 73 people at a sit-down style dinner; however, for a reception style where everyone does not have to be seated at a table at one time, it will accommodate 100. The foyer can also be used for reception purposes.

For those parties choosing the "Get Married" package and using the pavilion for the reception, the church will be locked following the wedding ceremony.

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for

Tiki Island Chapel

I have read this policy and agree to its terms.

Name of Responsible Party:

Address:

City, State, Zip:

Day Time Phone Number:

E-Mail address:

Bride:

Groom:

Date/Time of Wedding:

Date/Time of Rehearsal:

Signed: _____ **Date:** _____
Responsible Party

NOTE: This reservation is not confirmed on the church calendar until the signed rental agreement and security deposit are received. Remaining fees are due in full 30 days before the wedding and are non-refundable at that point. (Please make a copy of this signed agreement for your records.)

The security deposit and rental agreement should be delivered or mailed to the church at:

Tiki Island Chapel
Attn: Kris Prince
835 Tiki Dr.
Tiki Island, TX 77554

Thank you.
Kris Prince, Chapel Coordinator
832-372-0507 krisprince@sbcglobal.net

Other contact information:

For renting the Pavillion:

Village Secretary 409-935-1427

For Police Coverage:

Tiki Police Department 409-935-6579/409-771-1190